



KRISHNA INSTITUTE OF MEDICAL SCIENCES “DEEMED TO BE UNIVERSITY”, KARAD

Accredited by NAAC with 'A' Grade (CGPA: 3.20 on 4 Point Scale)

An ISO 9001:2015 Certified University



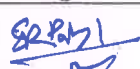

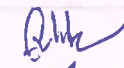





ACADEMIC AND ADMINISTRATIVE AUDIT REPORT 2015-16 TO 2019-20



ACADEMIC & ADMINISTRATIVE AUDIT REPORT 2015-16
KRISHNA INSTITUTE OF MEDICAL SCIENCES DEEMED UNIVERSITY,
KARAD

The Internal Audit Committee appointed for Academic & Administrative Audit of KIMSDU, Karad for year 2015-16 visited all constituent faculties and departments of the University.

Constitution of Internal Audit Committee of AAA

Dr. M. V. Ghorpade, Registrar	Coordinator	
Dr. Kanchan Wingkar, Professor & Head, Physiology	Member	
Dr. S. R. Patil, Professor, Microbiology	Member	
Dr. R. P. Patange, Professor & Head, Ob/Gyn	Member	
Dr. P. R. Shah, Professor, Radiology	Member	
Dr. Girish Suragimath, Professor, Periodontology	Member	
Mr. Mahadeo Shinde, Professor, Nursing	Member	
Dr. S. Anandh, Professor, Physiotherapy	Member	
Mrs. Snehal Masurkar, Asst. Professor, Biotechnology	Member	
Ms. Archana Kaulagekar, Asst. Registrar (Academics)	Member Secretary	

The Audit was conducted from 19th to 20th July, 2016. Thorough examination of academic programs were carried out. All relevant documents and records were screened. Based on departmental visits and verification of documents the committee has prepared the report. The data was assessed against 7 criteria as identified by NAAC.

The report reads as under:

The committee noted that the University is accredited by NAAC 'A' grade (CGPA : 3.20 on 4 point scale).

CRITERION I CURRICULAR ASPECTS

The committee observed following points in regard with curricular aspect :

- The University runs 73 courses under the ambit of respective apical councils and the University with satisfaction.
- The system for curriculum revision is well set and followed precisely. The University has carried out the exercise for revision of curriculum to be implemented from academic year 2016-17. The revision encompasses addition of new topics related to current relevance, student's seminar, students quiz, early clinical exposure, group discussion, UG students' projects and training in skill & sim Lab.
- Format for Feedback from students is properly designed. Feedback is taken regularly, reviewed and appropriate action is taken.
- In department of Prosthodontics seats were increased from 3 to 5 from Academic Year 2016-17.
- Annual intake for UG seats in Physiotherapy were increased from 50 to 75 from Academic Year 2015-16.
- Increase the no. of seats in the Department of Plastic & Reconstructive Surgery from 1-2 from academic year 2015-2016.
- The method of Early Clinical Exposure in Undergraduate training in other faculties in tune with medical faculty was implemented.
- The University has introduced following new programs :
 - M.Sc. Public Health
 - M.D.S. Orthodontics
 - Post Doctoral Fellowship in Echocardiography
 - Post Doctoral Fellowship in MicroEndodontics
 - MCh Plastic & Reconstructive Surgery
- Introduction of Certificate courses : University is striving hard on design certificate courses which will add value to the prescribed curriculum. The following courses were introduced :
 - Research Methodology
 - Importance of Documentation in Health Care Practice

- Methods of monitoring patient prognosis
- The teachers regularly update themselves by attending Refresher courses, conferences, workshops organized by various acclaimed organizations.

CRITERION II TEACHING, LEARNING AND EVALUATION

The committee has observed following points :

- Admissions to various courses are carried out as per KAIET & other common entrance tests. On scrutiny it was noted that the entire procedure was carried out as per rules laid down by appropriate authority of the University.
- Mentorship system is laid down and followed neatly.
- Apart from didactic lectures and practicals various newer methods are introduced which encourage learning such as Tutorials, Small Group Discussions, Seminars & Quizzes, Debates, Problem Based Learning, Early clinical exposure, Integrated Teaching, both vertical and horizontal, use of ICT (e-learning) and One minute preceptorship.
- Simulation and skill labs are utilized for teaching.
- Special efforts are made for over all personality development of the students from Physical, Mental, Social and spiritual aspects by arranging lectures, field work etc.
- Slow learners are given special attention through tutorials and capsulated teaching on Must Know areas. Special lectures are arranged for the slow learners. Students Guidance Clinic was established for slow learners.
- Similarly advanced learners are encouraged to take up Projects (STS), participate in quizzes, seminars 'by the students for the students' and are given advance learning material.
- A standard question bank with model answers undergoes continuous updates and is utilized for the formative examination.
- Classrooms are e-enabled.
- Parent-Teacher meetings are regularly conducted.

Evaluations

- Formative and summative evaluations are done.
- Formative Examination Cell has been formed to replicate the summative examinations
- Logbooks and Practical Journals are maintained and periodically evaluated.
- Question bank is maintained for LAQ, SAQ BAQ as well as MCQ as per the blue print.
- OSCE/OSPE is practiced for formative evaluation.
- The pattern of the question papers have been modified on the basis of Must to know (60%), Desirable to know(30%) and Nice to know(10%) and with due importance to level of difficulty I and II in the proportion of- 80 :20% has been implemented.
- University flying squads visits during University examinations.
- Bar coding system is put in place.
- Verification of the Internal Assessment marks by the officer appointed by the Controller of Examinations.
- Double valuation system is adopted at the University Examination under CCTV surveillance.
- Open Defense Viva Voce made must for Doctoral Degree.

CRITERION III RESEARCH CONSULTANCY & EXTENSION

The committee has observed following points :

- To promote research, undergraduate advanced learners are motivated to take up research projects funded by ICMR or the University. A faculty member is allotted to guide them. A monetary incentive of Rs. 10,000 is provide to students at par with ICMR.
- A Research methodology workshop is conducted every year for fresh postgraduate student before taking up their thesis.

- An innovative Interstate Intercollege case presentation- (IICP) was initiated by school of Dental Sciences where students and staff of 6 dental colleges from Maharashtra and Karnataka get together and discuss interesting cases from all departments
- 303 publications in indexed journals, 114 paper presentations in conferences and 299 ongoing projects were recorded.
- 3 no. of MoUs were signed.
- The Directorate of Research conducts Research Methodology workshop annually.
- University Ethics Committee scrutiny the research proposals on timely basis.
- JKIMSU is gaining praise and popularity by choosing quality articles.
- Periodic monitoring of the ongoing studies is carried out.
- Established Research Guidance clinic for individual guidance.
- Financial incentives for publications and financial support for conference participation. Financial support for implementation of research studies by the students and faculties is offered.
- Establishment of IPR cell for facilitation of patent filing. Identification of the thrust areas of various national research funding agencies like DST, ICMR, AYUSH & others.
- Research targets are allocated based on Identification of research potential of the departments and faculty.
- A total of 12 books and 5 chapters are written by the faculty.
- Applications filed for 3 patents.
- 5 linkages were set-up for collaborative activities.
- Various faculties of University organized 6 national / International conferences and many continuing education programs, workshops, seminars & guest lectures.
- Establishment of
 - o Health Clinic in rural area for Mother & Child and geriatric population.
 - o Health Clinic for malnourished children.

- Special programme for young Girl (ICDS)

Extension/outreach activities

- The faculty and students participated in extension and outreach activities in socially deprived and economically backward areas. Activities like oral health check up camps, health talks and celebration of specific health days were undertaken.
- A total of 28 General diagnostic camps, 330 Oral health check-ups & 15 Blood donation camps catering to 10000 persons were organized.

CRITERION IV INFRASTRUCTURE & LEARNING RESOURCES

The committee has observed following points :

- University is spread over on well designed, lush green 57 acres of land.
- Apart from 1125 bedded tertiary care hospital, required no. of classrooms, laboratories, seminar halls are available.
- Sports complex with gymnasium, Central & departmental libraries, parking spaces are made available and maintained well.
- 7 Wi-Fi facility is available.
- 24 Central Libraries is computerised (Issue and return of books, journals is computerized) with -Digital Library.
- Internet facility 1 GBPS is provided through leased line in the digital library of the University, constituent colleges & hospital where simultaneously, students can access this facility.
- Central Library is computerized.
- Provision for free download of research articles for research scholars, UG, PG students and faculty is available.
- Librariy have E-learning resources like e-database, e-books, e-journals ICT and smart class, teaching modules and interactive learning, MED RC Server & INFLIBNET.

- OPAC- Online Public Access Catalogue.
- Use of server and digital language software for teaching. Library uses Library Management Software and SLIM software.
- For differently-abled persons special provisions like ramps, railings, lifts, sinages, washrooms are made available.
- The campus is secured with 24x7 security personnel, CCTV camera, fire fighter and fire hydrants.
- Support services like laundry, kitchen, CSSD, power supply, water supply, transport, pharmacy, ambulance services along with cafetreria, bank & ATM, departmental store are made available in the campus.
- Incinerator and bio-degradable waste disposal, sewage & effluent treatment systems are in place.
- Infrastructure development for upgrading places of self learning including Museums, Simulation and Skill laboratory and E-learning modules.
- Installation of Solar panels for efficient utilization of renewable energy and for the purpose of achieving Carbon neutrality in phased manner.

CRITERION V STUDENT SUPPORT & PROGRESSION

The committee has observed following points :

- As per Hon'ble Supreme Court of India & UGC guidelines Anti-ragging committee is constituted in all faculties for the benefit of all the students.
- Students are channelized through various student support committees with one common platform for enhancing awareness about student support services.
- A multilayered, time bound Grievance Redressal Mechanisms in place.
- As per UGC guidelines 24x7 security is provided in the campus & hostels.
- Efforts are being made by the institution for tracking the progression of the student through SAAKI (student's academic administration of Krishna institute). It is an electronic program designed for academic administration of students. This portal tracks the attendance, evaluation and assessment and is a convenient mean of parent teacher coordination.

- All the students are compulsorily immunized against hepatitis prior to entering the clinical section by appropriate vaccination.
- As a part of extracurricular/social service, students are enrolled in NSS (national service scheme) programs.
- Orientation of the program followed by a campus tour is conducted to acquaint the students with various facilities and support systems available.
- Academic guidance and financial assistance are given to students to participate in various inter-collegiate, state level and national level competitions / conferences. Information on such events is displayed on the departmental and common notice boards.
- There is a democratically elected student's council funded by the university. Various cultural and extracurricular activities are conducted through the councils. The president of the student's councils is notionally designed as vice-dean student affairs and ex-office member of the college council.
- Academic performance of students :

Faculty	Nov/Dec examination %	May/June examination %
Medical	80.36	87
Dental	86.97	89.68
Nursing	66.31	91.79
Physiotherapy	87.32	93.08
Allied Sciences	100	92.85

- It was also noted that 543 students have participated in intra & inter university sports, cultural & literary competitions at various levels.
- The university also catered to 77 international students on the campus.
- Support is provided through Placement cell by organizes career guidance lectures for interns in different specialities & scope for higher education in India and abroad.
- Financial support was offered to 129 students in tune of Rs. 2,44,82.635/- by University.

CRITERION VI
GOVERNANCE, LEADERSHIP and MANAGEMENT

The committee has observed following points :

- The university has thoughtfully framed vision & mission statement.
- Meetings of statutory & non-statutory boards/councils/committees are conducted as per UGC guidelines.
- Teaching hospital, medical record system, student administration, library services are computerized.
- Structured format is set for introduction of new courses and revision in the existing curriculum.
- University is scrupulous to keep its faculty updated and abreast with latest knowledge of their subject by providing them all support in organizing and participating in academic and research activities.
- The evaluation & assessment system is kept upgraded constantly. Applying newer methods & atomization is under progress.
- There is a well formulated research policy of the university along with the intellectual policy document which is executed through the Research Directorate.
- The University is part of National Union Catalogue of Scientific Serials in India (NUCSSI) and INFLIBNET / DELNET for resource sharing.
- Faculty recruitment is done as per UGC guidelines. Vacancy requirement is advertised as and when it arises.
- Favourite Teacher Awards and various Incentives are offered to boost up the moral of teachers.
- 3 MoUs & linkages are set up for collaborative activities.
- Admission to various courses are carried out through transparent system.
- Grievances redressal cell, Prevention of sexual harassment at workplace cell, Anti Ragging Committee are functional to address any distress of employees and students.
- corpus fund is generated to the satisfactory level.

- Gender audit, green audit, Academic & Administrative audit are carried out in a systematic manner.
- University have registered Alumni Association. Alumni meets are held regularly.
- The university ensures that action is taken on the feedbacks from the parents during meets of parent – teacher association.
- University conducts many programmes for development of support staff regularly.
- Eco-friendly initiatives are undertaken.

CRITERION VII HEALTHY PRACTICES AND INNOVATION

The committee has observed following points :

- University is thriving with accreditations and recognitions from Apex bodies in India such as NAAC, NABL, ISO etc. NABH inspection results are awaited.
- Internal Quality Assurance Cell (IQAC) is set up and functional.
- UG Interdisciplinary Conference
- Establishment of Research Guidance Clinic
- Structured mechanism for early identification of slow and advanced learners through Students Guidance Clinic.
- Self defence classes for girl students has resulted in improvement of their physical fitness and also in building their confidence and developing their personality.
- Sanitary napkin vending machine and sanitary napkin destroyer machine for the benefit of female students are placed in the girls hostels.
- University promotes presentation of sapling instead of flower bouquet to the Page 43 of 49 guests to promote eco-friendliness.
- 'May I Help You' was started near patient registration counter at School of Dental Sciences in which one intern is allotted to each patient to assist him/her till the end of treatment.

- Initiatives such as Student of The Week, Dean's Coffee Club, Best Outgoing Student Award are introduced to keep students involved in their study.

RECOMMENDATIONS

After evaluation of data and visit to all departments and faculties, the committee has recommended following points inclusive of all criteria :

- University has potential to increase superspeciality services in the hospital.
- Collaborations & linkages in different aspects need to be increased.
- Student participation in extra mural activities need to be increased.
- Feedback system need to be strengthened.
- Centers for Excellence is a good concept for nurturing and promoting the best research thrust and potentials. The University can identify a couple of the most promising among them and provide concerted support to enable them to emerge as Nationally/Globally recognized centers.
- Greater efforts to pursue and strengthen more funded research projects and quality publications by faculty.
- Need more efforts to increase academic flexibility and to fetch more grants from governmental and non-governmental agencies.
- The visibility of some of the academic programs need to be improved by attracting more reputed faculty.
- The University may add modular courses on the Humanities, practice management, communication skills, critical thinking, infection control policies and on the importance of maintaining patient confidentiality.
- Signage displays in the campus and in the buildings need to be more prominent and located in more strategic locations.
- The University may initiate steps to prepare alumni profile for various undergraduate courses as an additional instrument to indicate the success of the programs.

- A significant proportion of teaching faculty especially in the clinical departments are highly accomplished. Innovative and proactive HR policies need to be put into action to retain their interest and long-term commitment to the institution.
- There is scope for improving the administrative machinery for human resource management.
- There are clear indications of internalization of quality standards and benchmarking in the philosophy and work culture of the University which can increase the international visibility of University.

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Declared U/s 3 of UGC ACT, 1956 vide Notification no.F.9-15/2001-U.3 of the Ministry of Human Resource Development, Govt. of India
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ACADEMIC & ADMINISTRATIVE AUDIT REPORT 2015-2016

Action Taken Report

Recommendation	Action Taken Report
University has potential to increase superspeciality services in the hospital.	Oncology, Urology, Plastic Surgery & Neurosurgery are the areas identified to develop super speciality services.
Collaborations & linkages in different aspects need to be increased.	The recommendation is brought into the notice of the Research Directorate, the Heads of constituent colleges, In-charge of Extension & Outreach activities to reach out to probable institutions.
Student participation in extra mural activities need to be increased.	The Heads of constituent colleges are given the responsibility to increase such activities.
Feedback system need to strengthened.	Feedback committee was updated with this recommendation.
Centers for Excellence are a good concept for nurturing and promoting the best research thrust and potentials. The University can identify a couple of the most promising among them and provide concert support to enable them to emerge as Nationally/Globally recognized centers.	The Research Directorate was shouldered this responsibility to look for the feasibility of such department/unit. The Directorate has recommended 'Molecular Biology & Human Genetics Laboratory' to be developed in the Center of Excellence of the University.
Greater efforts to pursue and strengthen more funded research projects and quality publications by faculty.	To cope up with this recommendation the incentive policies were revised.
Need more efforts to increase academic flexibility and to fetch more grants from governmental and non-governmental agencies.	To increase academic flexibility the faculties were asked to design & introduce courses at various levels. The Board of Studies of respective departments were trusted with this responsibility.

Recommendation	Action Taken Report
The visibility of some of the academic programs need to be improved by attracting more reputed faculty.	This recommendation was brought into the notice of CoE to take necessary action on it.
The University may add modular courses on the Humanities, practice management, communication skills, critical thinking, infection control policies and on the importance of maintaining patient confidentiality.	All the Board of Studies were updated with this recommendation for consideration at the time of curriculum revision and introduction of new courses.
Signage displays in the campus and in the buildings need to be more prominent and located in more strategic locations.	Appropriate places were identified and signage were displayed.
The University may initiate steps to prepare alumni profile for various undergraduate courses as an additional instrument to indicate the success of the programs.	Alumni Association is entrusted with this responsibility
There is scope for improving the administrative machinery for human resource management.	Various programs are designed to improve the skills of the administrative staff.
There are clear indications of internalization of quality standards and benchmarking in the philosophy and work culture of the University which can increase the international visibility of University.	The University is striving hard on this aspect. MoUs are signed with many international Institutes. A project "PAR-14-080, International Research in Infectious Diseases, including AIDS (R01)" has been taken up with Dr. Gerald Quinnan from Uniformed Services University of Health Sciences, USA as a part of such effort.



REGISTRAR

KIMSDU, KARAD

REGISTRAR

Krishna Institute of Medical Sciences,
Deemed University, Karad

The Vice Chancellor Review Committee on Academic & Administrative Audit Year 2016-17

The Vice-Chancellor under her headship constituted a Review Committee on Academic & Administrative Audit (AAA) carried out by respective constituent faculties of the Deemed University for academic year 2016-17.

Objective :

To review the audit prepared by respective constituent faculty and give recommendation for betterment.

Mode & Methodology :

The Institute has devised a three year cycle to carry out AAA.

- First year the Internal Audit Committee headed by the Dean of Respective faculty and 3-5 teachers carry out the audit for their faculty for that academic year.
- Second year the same Audit committee prepare the report for the second academic year which is reviewed by the VC Review Committee.
- Third year the Vice Chancellor appoints the Audit committee consisting of 6-7 external members of repute. This committee reviews the report submitted by Internal Audit committee for that academic year and verify the data by visiting the sites and interviewing the personnel concerned. They will record their observations and recommendations with the Vice-Chancellor.

Prologue for AAA 2016-17 :

As per the modality for academic year 2016-17 Hon'ble Vice-Chancellor has constituted the Review Committee for AAA. The committee consists of following members :

Hon'ble Vice-Chancellor	Chairperson
Registrar	Member
Controller of Examinations	Member
Finance Officer	Member
Director, Research	Member
Asst. Registrar (Administration)	Member
Asst. Registrar (Estate & Security)	Member
Asst. Registrar (Academics)	Secretary

After all faculties have submitted their audit report to the committee by August 2017, the VC Review Committee has carried out its audit on 1st & 2nd September, 2017.

The observations and recommendations were extended by the committee after satisfactory verification of the data. The committee has recorded following observations :

Observations :

Curricular aspect :

- The University is running 75 courses at undergraduate, postgraduate, doctoral and post doctoral levels. The required statutory sanctions are in place. Student enrollment to these courses is satisfactory except few.
- Feedback mechanism is neatly developed and implemented accordingly. The University have carefully structured feedback questionnaire for various stakeholders and for various criteria. The suggestions received are considered in planning, implementation and monitoring of upward growth of the University.
- The curriculum revision/update has stipulated deca layer system which is followed meticulously. The feedback from all stakeholders is given a priority in the process of revision of curriculum. The unit for revision is three years though it is discussed in the Board of Studies annually where the subject experts from outside the University are available.
- Faculty of Nursing has introduced new MSc and certificate programs which will be commenced from next academic year i.e. 2017-18.
- The University is keen to add teaching days than the minimum requirement by respective apex bodies to accommodate various value addition programs and modules designed for overall development of students.

Teaching – Learning, Evaluation :

- The University has required no. of faculty members as per respective statutory councils. There are 32 PhD/MCh/DM teachers as well as Guest / Visiting and adjunct faculty is available from and outside India. The faculty is encouraged to refresh their knowledge and remain updated by participation in national and international conferences as delegates, resource persons or as chairpersons, judges or mentors of the sessions.
- The University has adopted various newer teaching learning methods such as :
 - one minute preceptorship
 - OSCE/OSPE
 - Mock trials for forensic medicine students
 - Early clinical exposure

- intra and interdisciplinary integration
 - narrative pedagogy
 - e-learning
 - simulations
- It is clearly evident that the University has adopted the student/learner centric teaching learning pattern in place of teacher centric pattern.
 - There is an entire floor of 675 sq. mt. for Controller of Examinations in the University Administrative building. This section has attempted many newer and innovative methods for rigid and careful assessment of students. A 'Formative Examination Cell' is established on the basis of summative examination for training the junior staff for safe and smooth conduction of examination.
 - Faculty of Nursing has prepared templates for undergraduate and post graduate examinations.
 - Medical Education Technology Department is robustly carrying out faculty development programs.

Research & Extension activities :

- Faculty of Physiotherapy has identified thrust areas for research such as Spine disorders, non communicable diseases and women's health.
- Faculty of Nursing initiated Research Methodology workshop for undergraduate students which is a welcome step.
- The Institute has adapted initiatives like Safe Motherhood, Adolescent Girls Health Clinic which is applaudable.
- Participation of students in short term/STF/ICMR projects is notably increased.
- Library is selectively increasing the learning resources in print and electronic format.

Student Progression :

- Many students have received awards and prizes in academic, research and extracurricular activities.
- Students are participating in co and extracurricular activities such as health checkup camps, National Service Scheme, school health checkups, industrial visits, collaboration activities, sports and cultural events.

- The University has developed very good sports complex and facilities including gymnasium, badminton and tennis courts, yoga and aerobics room, facilities for indoor sports.
- Students are voluntarily participating in initiatives such as Swacchha Bharat Abhiyan (Clean India Mission), mass singing of National Anthem, Run for Unity, International Yoga Day, observation of days of national and international importance.
- Grievance Redressal Committee, Prevention of Sexual Harassment at workplace committee, 24 x 7 helpline for students are properly working. Members of the committees are properly sensitized about their responsibility.

Infrastructure

- Molecular Biology and Genetics lab is relocated and revamped to take up new projects and area for research.
- Additional Guest house with fully furnished, air conditioned 25 rooms has become functional.
- The new hostel of international standard with 75 double bed rooms is nearing completion and will be allotted to new intake of 2017-18.
- An half Olympic size swimming pool is near completion.
- Virology lab is renovated.
- Trees were planted to recover the green coverage of campus disturbed due to development projects.
- New cafeteria is built and now serving the staff, students and visitors of the campus.
- Policy developed for generation of clean energy in phase manner. Solar panels were fitted at University building.
- Cleanliness and Beatification of the campus is made a regular practice.

Governance :

- The team has observed that the Internal Quality Assurance Cell is functional and contribute towards the quality sustenance and enhancement of the University activities.
- Hospital Management system has been implemented in teaching hospital and computerization of medical record is in process.

- Directorate of Research is strengthened by appointment of an eminent Director of Research and an Additional Director.
- New position of Dean Academics at every constituent faculty level was created to help the Heads of Institutions.

Innovations and Best Practices :

- Training of Anganawadi Worker” for infant and child oral health by faculty of Dental Sciences.
- Incentive of marks in internal assessment for attendance in class and participation in research activities in the faculty of Dental Sciences.

The committee has recommended following points for development of the University :

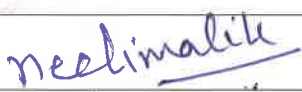

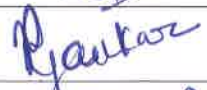

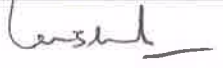
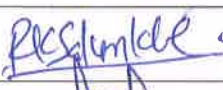
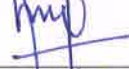

Recommendations :

- Recommendations given by Internal Audit committee for previous year should be complied and put on record for the knowledge of VC Review Committee in the current year audit report. Recommendations should be given in the form of short term and long term duration.
- Additional efforts required to attract students for a few courses where intake is not satisfactory.
- Feedback may be obtained in e-format instead of manual system.
- The newer teaching learning methods should be applied more fervently and by all departments.
- Research output need to increase such as publications in high impact factor journals, high h index, extra mural funded projects etc.
- Physiotherapy faculty can integrate their services with well equipped gymnasium in the campus to offer the members comprehensive, scientific guidance.
- Annual Calendar of events should be prepared more meticulously and should be followed rigorously.
- Self appraisal by faculty need to take more seriously.
- Pre test & Post test policy for all academic activities need to follow judiciously.
- Filing and retrieval of document should be given more attention at the administrative level staff.
- Teaching and non teaching staff should be exposed to finishing school programs.

Remarks :

The committee was satisfied with overall performance of the faculties and the report of Internal Audit committee. The committee has also noted that there is enormous scope for Institute to make its presence felt on global platform.

Signatures of the Committee Members :

Name of the member	Profile	Signature
Hon'ble Vice-Chancellor	Chairperson	
Registrar	Member	
Controller of Examinations	Member	
Finance Officer	Member	
Director, Research	Member	
Asst. Registrar (Administrator)	Member	
Asst. Registrar (Estate & Security)	Member	
Asst. Registrar(Academics)	Secretary	





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ACADEMIC & ADMINISTRATIVE AUDIT REPORT 2016-2017

Action Taken Report

Recommendation	Action Taken Report
Recommendations given by audit committee for previous year should be complied and put on record for the knowledge of VC Review Committee in the current year audit report.	The point was noted and the previous audit report was brought into knowledge of Hon'ble Vice-Chancellor.
Additional efforts required to attract students for a few courses where intake is not satisfactory.	This recommendation was taken seriously by the authorities and concerned officials of the University. The modalities decided were wide publicity in newspapers and fee restructuring.
Feedback may be obtained in e-format instead of manual system	The matter was forwarded to the Feedback Committee for further action.
The newer teaching learning methods should be applied more fervently and by all departments.	This recommendation was conveyed to all faculties and departments for necessary action. It was also decided to hold workshops to introduce such methods.
Research output need to increase such as publications in high impact factor journals, high h index, extra mural funded projects etc.	Incentives, counseling and guidance in this regard is made available through the Directorate of Research.
Physiotherapy faculty can integrate their services with well equipped gymnasium in the campus to offer the members comprehensive, scientific guidance.	It was noted that the Faculty of Physiotherapy is running a Post Doctoral Fellowship Sports Medicine. The Dean of Faculty was sensitized with this recommendation for implementation.

Recommendation	Action Taken Report
Annual calendar of events should be prepared more meticulously and should be followed rigorously.	This recommendation was noted seriously and conveyed to respective officials.
Pre test & post test policy for all academic activities need to follow judiciously	The strict instructions were conveyed to all faculties and departments to follow this practice when organizing any academic activity.
Filling and retrieval of documents should be given more attention at the administrative level staff.	Administrative staff was exposed to awareness and training sessions to overcome this paucity.
Teaching and non teaching staff should be exposed to finishing school programs.	This recommendation was conveyed to all for their thoughts. The staff is exposed to some of the topics such as Leadership skills, Team Management in the workshops.



REGISTRAR

KIMSDU, KARAD

REGISTRAR

Krishna Institute of Medical Sciences,
Deemed University, Karad

**Academic and Administrative Audit (AAA) held in 2018-19 for the Academic
Session of 2017-18.**

Krishna Institute of Medical Sciences “Deemed To Be University” Karad

Hon’ble Vice Chancellor has nominated a committee consisted of external experts for Academic and Administrative Audit of University for the academic session 2017-18. The constitution of committee is as under:

Sr. No.	College	Date	Name of the Expert
1.	KIMS		
A.	Pre medical	10.09.18	Dr. S. V. Brid
B.	Clinical	10.09.18	Dr. Mrs. Navina S. Brid
C.	Para medical	11.09.18	Dr. M. B. Nagmoti
2.	SDS	10.09.18	Dr. Mrs. Seema Hellikerimath Professor, Dept. of Oral Pathology, KLE VK Institute of Dental Sciences, Belgaum
3.	KIP	11.09.18	Dr. B. M. Patil
4.	Allied Sciences	11.09.18	Dr. A. R. Jadhav
5.	KINS	15.09.18	Dr. Latha Venkatesan
6.	KCP	14.09.18	Dr. Ramkrishnan

Mode and Methodology:

The committee has visited KIMSDU in the month of September 2018 and conducted Academic and Administrative Audit of each of the constituent college of the University and submitted the report to the coordinator along with the suggestions, observations and deficiencies expected to be compliance during the next academic year.

The coordinator as nominated by Hon'ble Vice Chancellor has compiled the report with the observations and suggestions as spell out by the individual external expert and submitted to the IQAC for its necessary considerations and action plan.

The report is formatted para wise as per the advisory of NAAC guidelines.

Para wise observation/ suggestion for compliance

Criteria 1: Curricular Aspects

Nil

Criteria 2: Teaching, Learning and Evaluation

- The committee has observed and suggested to implement the choice based credit system to be adopted for the courses those are regulated by the KIMSDU and not by apical authority.
- Seminar room need to be equipped with audio visual aids.
- In the teaching learning process it is recommended to provide the integrated teaching and inter departmental learning between Ob Gyn and Pediatrics dept. by rotation of about six months
- The implementation of ICT tools to be used for student administration, for enrollment and student progression etc.

Criteria 3: Research, Innovations and Extension

- Less no.s of research publications and research projects, grant utilization of research from internal resources and extramural grant need special attention.
- Attendance of faculties in conference and CMEs outside KIMSDU as resource person, offering fellowships/ bridge/ remedial courses, participation in outreach program need to be enhanced.
- Receiving extramural fund from national/ international platforms.
- The involvement of the faculty members in conferences need to be promoted.
- Collaborative activities with National and International forum, faculty and student exchange programme and research activities, publication in research journals need to be increased.



Criteria 4: Infrastructure and Learning Resources

- No rotating box for X- ray, no exhaust system- in dissection hall for formalin vapors toxicity prevention, less ventilation and illumination in dissection hall, no separate rooms for all teaching staffs in department of Anatomy.
- The involvement of faculty to be improved to manage the academic and other facilities in the department of Medicine.
- The infrastructure is inadequate for running OPD facilities in the department of Ophthalmology with ventilation and sufficient lighting arrangement.
- The infrastructure provided to the department of Psychiatry is inadequate.
- Accessibility between the stack room and reading room of college library.

Criteria 5: Student Support and Progression

- The study visit to national centers like NIV/ NARIM/ HAFFKINE for undergraduate students can be arranged.
- Senior faculty members to guide and lead students particularly in Forensic medicine and Toxicology need to be made available in the department.
- Inadequate no. of PG seminars and rotation between Pediatrics and OBG need to be looked into in the department of Obstetrics and Gynecology

Criteria 6: Governance, Leadership and Management


- Conduct of conferences, delivery of guest lectures in some department should be encouraged.
- Utilization of grant is observed to be utilized <50% in some departments like Forensic medicine and Toxicology.
- Few fellowship/ certificate courses as per requirement needs to be instituted.
- Duly signed attendance register of teaching and non-teaching in the department of Orthopedics need to be maintained.
- A subsidized evening clinic on revenue share basis in order to accommodate the unreadable \ beneficiaries can be started.
- Specialization in Nursing. –
- Updation of equipments.



Criteria 7: Institutional Values and Best Practices

Nil

The expert committee has considered the compliances made by the University as pointed out by the academic audit committee for last academic session.



Dr. D. K. Agarwal,

Coordinator

19.09.18



KRISHNA INSTITUTE OF MEDICAL SCIENCES "DEEMED TO BE UNIVERSITY", KARAD

Accredited by NAAC with 'A' Grade (CGPA: 3.20 on 4 Point Scale)

An ISO 9001:2015 Certified University

Declared U/s 3 of UGC ACT, 1956 vide Notification no.F.9-15/2001-U.3 of the Ministry of Human Resource Development, Govt. of India
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Action Taken Report on Academic and Administrative Audit (AAA)

held in 2018-19 for the Academic Session of 2017-18.

As per the weaknesses point out by the external expert committee after visiting the all Constituent Colleges, as a compliance, the following actions are taken after the submission of the report and the same has been submitted to IQAC, Academic Council and Board of Management in the further meetings for their noting, and the same has been kept before the AAA for 2019-20 before the expert committee for the necessary verification.

1. Well-equipped audio visual seminar room in the Department of Anatomy is provided.
2. OPD section of the Department of Ophthalmology shall also be extended by providing more space.
3. Reading Room and Staff Room in library of Nursing College has been provided.
4. Updating of the equipment's in each of the laboratory are provided as per the recommendation of the Head of the Department.
5. New Fellowship are added as per the need i.e. 1. Fellowship in Arthroplasty 2. Fellowship in Advanced Clinical Anesthesia and Peri Operative Medicine.
6. Promotion of Research Publications and Research Projects are motivated among the faculty members and students through the Head of the Departments for which a students and staff are provided seed money and also reimbursement and incentive respectively.
7. Participation of faculty members in the conferences outside the ambit of KIMSDU is felicitated.
8. Implementation of ICT tools for enrollment of student has been adopted.
9. Other measures like utilization of intramural research grants, receiving extramural research grants, signing of National and International collaboration, faculty exchange programme at National and International level and conduction of conferences in constituent colleges are facilitated adequately.

REGISTRAR

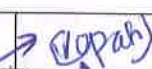
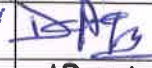
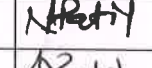
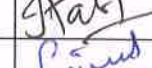
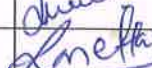
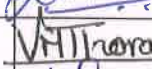


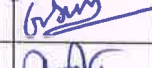
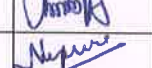

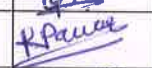
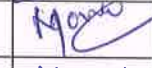

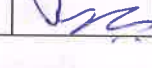


KIMSDU, KARAD

REGISTRAR

Krishna Institute of Medical Sciences
"Deemed To Be University", Karad

The Academic and Administrative Audit Report 2018-19
Krishna Institute of Medical Sciences "Deemed To Be University" Karad

Hon'ble Vice Chancellor has nominated a committee for Academic and Administrative Audit of University for the academic session 2018-19. The constitution of committee is as under:

Dr D. K. Agarwal, Add. Director Research	Coordinator	
Dr V. C. Patil, Professor & Head, Medicine, Faculty of Medical Sciences	Member	
Dr Nitin Patil, Assoc. Professor, Orthopaedics, Faculty of Medical Sciences	Member	
Dr Jyotsna Patil, Assoc. Professor, Biochemistry, Faculty of Medical Sciences	Member	
Dr Siddharth Verma, Reader, Faculty of Dental Sciences	Member	
Dr S. R. Kanetkar, Professor & Head, Pathology, Faculty of Medical Sciences	Member	
Dr V M Thorat Professor, Pharmacology, Faculty of Medical Sciences	Member	
Dr Arun Patil, Professor, Biochemistry, Faculty of Medical Sciences	Member	
Dr Mandar Malwade, Assoc. Professor, Faculty of Physiotherapy	Member	
Dr Girish Suragimath, Professor & Head, Faculty of Dental Sciences	Member	
Dr A S Shete, Asst. Professor, Faculty of Pharmacy	Member	
Dr Nupura Vibhute, Professor, Faculty of Dental Sciences	Member	
Dr Sameer Zope, Reader, Faculty of Dental Sciences	Member	
Dr Renuka Pawar, Professor, Faculty of Dental Sciences	Member	
Dr Mounesh Kumar C D, Reader, Faculty of Dental Sciences	Member	
Dr Namrata Gaonkar, Reader, Faculty of Dental Sciences	Member	
Dr Yusuf Ahmed, Reader, Faculty of Dental Sciences	Member	

Mode and Methodology:

The audit was conducted during the month of July 2019 which was conducted interdepartmental or interdisciplinary faculty with at least two members from different institute and co- convener in each unit was nominated by Dean of the constituent college and Dean acts as Ex- officio convener for the purposes of AAA.



Each co convener has submitted their report to the convener after the physical verification by the inter departmental faculty as nominated by Hon'ble Vice Chancellor and then submitted the report to the Dean of the constituent college which was submitted on 2nd August to the co ordinator of AAA who has compiled and framed a report as per the advisory of NAAC

For the purposes of detailed observation, the bifurcation of unit departments/ Institute was taken into consideration as under-

1. **Faculty of Medical Sciences:** Allocation of departments and unit shall be done by HOI KIMS with separate co-convener
 - i. Pre Medical
 - ii. Para Medical
 - iii. Clinical
2. **Faculty of Dental Sciences:** Whole institute as one unit, co-convener shall be nominated by HOI
3. **Faculty of Physiotherapy:** Whole institute as one unit, co-convener shall be nominated by HOI
4. **Faculty of Nursing Sciences:** Whole institute as one unit, co-convener shall be nominated by HOI
5. **Faculty of Pharmacy:** Whole institute as one unit, co-convener shall be nominated by HOI
6. **Faculty of Allied Sciences:** Whole institute as one unit, co-convener shall be nominated by HOI

After compiling the report it was observed that the compliances as pointed out by the committee during the last academic session i.e. 2017-18, are fulfilled.

The undersigned has compiled the report with observation and suggestion and forwarded to IQAC for necessary consideration, the deficiency in the form of compliance to be made para wise is also submitted to IQAC, by the coordinator.

The format which was used to complete the whole task are as per NAAC guidelines.



Para wise observation/ suggestion for compliance

Criteria 1: Curricular Aspects

Nil

Criteria 2: Teaching, Learning and Evaluation

- Teaching and learning process need to be improved more by using ICT tools.

Criteria 3: Research, Innovations and Extension

Extramural funds to carry out the research project, community audit mechanism should be developed, quality of publication be enriched, outreach activities are need to be increased, the research projects need to indicate the research output and should ensure the next step for its further references, no. of research publications required to be enriched, identification of external agencies to receive the research funds, collaborative research, lack of publications in high impact journals, lack of innovation practices in the dept. of Pathology, conduct of faculty development programme need to be increased, funding from national and international agencies for research.

Criteria 4: Infrastructure and Learning Resources

- Sound proof lecture hall, staff rooms etc. on the top floor in KINS.
- More laboratory space is required for research activities.
- Updation and renovation of new equipment.
- No exhaust system –in Dissection hall for formalin vapors toxicity prevention.
- Exhaust system is to be installed with sufficient illumination in Dissection Hall for formalin.
- Lacking infrastructure for artificial reproductive techniques.
- In Ophthalmology dept., up gradation of Vitreo- Retinal services are required.

Criteria 5: Student Support and Progression

Nil




Criteria 6: Governance, Leadership and Management

In the hospital, updation and up keeping of records in the administrative sections and inter departmental communications needs to be improved.

Criteria 7: Institutional Values and Best Practices

Nil

After completing the process of AAA, coordinator has convened a meeting of all members and extended thanks for their whole hearted support during 9th, 10th and 11th July for the smooth conduct of the process.



Dr. D. K. Agarwal,
Coordinator
15.07.19



KRISHNA INSTITUTE OF MEDICAL SCIENCES "DEEMED TO BE UNIVERSITY", KARAD

Accredited by NAAC with 'A' Grade (CGPA: 3.20 on 4 Point Scale)

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Action Taken Report on Academic and Administrative Audit (AAA)

held in 2019-20 for the Academic Session of 2018-19

As per the weaknesses point out by then internal expert committee after visiting the all Constituent Colleges. Compliance of past academic session was shown to the committee for authentication and further as per weaknesses pointed out by committee submission of the report and the same has been submitted to IQAC, Academic Council and Board of Management in the further meetings for their noting:

1. School of Dental Sciences:

1. Creation of quality publications are motivated among the faculty and as a result the ratio of publication in Web of Sciences and Scopus are increased.
2. Efforts are made to receive the extramural funds for various research activities in the domain of Dental Sciences.
3. Faculty members as well as PG students are deeply involved in various IPR activities and as a result many patents have been applied.

2. Krishna College of Physiotherapy:

1. Automation of Library is in progress.
2. Efforts are been made to extramural funds for collaborative Research Projects.
3. Construction has been started for the new building of Physiotherapy college.

3. Krishna Institute of Nursing Sciences:

1. A sound proof lecture hall and staff room are already provided.
2. Number of MOU's /Collaboration with National and International bodies are done during last Academic Year.

4. Krishna Institute of Pharmacy

1. Many outreach activities are performed with the collaborative agencies during the Academic Year.
2. Many high quality publications are published by the faculty of pharmacy. Two faculties are awarded with Ph.D degree as a research output.
3. Recognition of Ph.D supervisor from Pharmacy college are in process.

5. Faculty of Allied Sciences (Microbiology, Biotechnology) :

1. Good research publications has been published in Scopus, Web of Sciences and high indexed journals.
2. Sufficient space shall be provided to Allied Sciences shortly after the completion of construction of proposed infrastructure.
3. Updating of equipment's shall also be provided after the requirements and recommendation of Head of Department.

6. Krishna Institute of Medical Sciences

1. Extramural funds during the academic session is already received for various research projects as submitted by different faculties.
2. Modification with all amenities shall be provided to dissection hall shortly.
3. Collaborative Research is enhanced during the Academic Session.
4. High quality publications are published in good quality journals. PHD studies, IPR activities, STTP, E-learning activities are accelerated during this Academic Session.
5. Extramural funding from National and International agencies agrees for research is achieved up to some extent.
6. Upgradation of Departments of Ophthalmology as pointed out by committee is in process.



REGISTRAR

KIMSDU, KARAD

REGISTRAR

**Krishna Institute of Medical Sciences
"Deemed To Be University", Karad**

**The Vice Chancellor Review Committee on
Academic and Administrative Audit Year 2019-20
Krishna Institute of Medical Sciences "Deemed To Be University" Karad**

Hon'ble Vice Chancellor under her power has constituted a review committee on Academic and Administrative Audit to be carried out for the respective constituent faculty of KIMSDU for the academic year 2019-20 of University. The committee members are nominated as under:

Dr D. K. Agarwal, Add. Director Research	Coordinator	<i>D.K. Agarwal</i>
Dr Supriya S. Patil, Dean Academics, Assoc. Professor, Faculty of Medical Sciences	Member	<i>S. Patil</i>
Dr Sushma B., Lecturer, Faculty of Dental Sciences	Member	<i>Sushma B.</i>
Dr Mandar Malwade, Assoc. Professor, Faculty of Physiotherapy	Member	<i>Mandar Malwade</i>
Dr Avinash Salunkhe, Professor & Vice Principal, Faculty of Nursing Sciences	Member	<i>Avinash Salunkhe</i>
Mrs. Pratiksha Jadhav, Asst. Professor, Faculty of Pharmacy	Member	<i>Pratiksha Jadhav</i>
Dr Shilpa Ruikar, Asst. Professor, Faculty of Allied Sciences	Member	<i>Shilpa Ruikar</i>
Mr. Dhirajkumar Mane, Statistician, KIMSDU, Karad	Member	<i>Dhirajkumar Mane</i>
Mr. Mahendra Alate, Statistician, KIMSDU, Karad	Member	<i>Mahendra Alate</i>

Mode and Methodology:

In continuation with circular dated 5th Sept. 2020 in regard to conduct for Academic and Administrative Audit for 2019-20, the committee has prepared the report by compiling the data of all the constituent college and visit there to on 7th, 8th, and 9th December and subsequently the report was submitted for its necessary consideration on 11.12.20, in the said report, the committee has considered all criteria parameters up to 30th June 2020 up to which the academic session ends.

With reference to the notification issued by UGC dated 31.12.20 where in the light of pandemic condition the academic session, 2019-20 has been extended till 31st December 2020 and therefore the committee has revisited all metrics criteria wise as per the NAAC format and submitted a separate report as an; extended report for AAA for the academic session 2019-20, in

D.K. Agarwal
contd

which the observations are made from July 2020 to 31st December 2020 in continuation with the earlier report. The observations, suggestions of the committee revisit on 20th March are as follows: Committee has observed that deficiency as pointed out by AAA of last academic session are fulfilled up to certain extent, and those are partially or solely not compiled are include by this committee under its observation and suggestion.

Para wise observation/ suggestion for compliance

Criteria 1: Curricular Aspects

- The University should make efforts for increasing the interdisciplinary content in the existing courses in view of new education policy.
- In the same manner, the University should make efforts for making the content of the courses in an interdisciplinary manner.
- An effective system of feedback form all stake holders with the action taken for the better augmentation of different procedures.

Criteria 2: Teaching, Learning and Evaluation

- There is a scope to increase the regional student diversity at national and international level.
- The modern ICT tools can be adopted to make the teaching learning process novel and innovative.

Criteria 3: Research, Innovations and Extension

- The committee has observed a reasonable increment on publication of IPR components that, copyright awarded- 150, patent published- 15, patent granted-4 and design patent granted- 4.
- The committee has also observed a reasonable increment on publication made by faculty and students in indexed journals i.e. 202, from July to December 2020.
- There is a scope to increase in quality of publication made by the faculty and students.
- There is a scope to increase citation index including h- index of the institute.
- The amount of consultancy can be increased by taking much efforts by approaching regional industries and other relevant institution.
- Collaborative research needs to be enhanced.

D. Agalwal
contd

Criteria 4: Infrastructure and Learning Resources

- Infrastructure and Learning Resources available at the University are seems to be satisfactory with good academic ambience which is spread over the 57 acres of land with high quality maintenance and greenery.
- The infrastructural deficiencies which are depicted by earlier committee shall be fulfilled within a span of 1 month as the construction activities are going on at its optimum level.
- Well-equipped skill lab with different components for skill training of the students on automation and simulation is available however other facility needs to be increase and for imparting the skill training in view of prevailing covid- 19 situation and overall availability of clinical material.

Criteria 5: Student Support and Progression

- The beneficiary students by scholarship/ free ship are observed up to certain extent.
- The student progression in the various competition for admission in higher level education is reasonable good.
- Ramp and lifts are available wherever required for differently abled students.

Criteria 6: Governance, Leadership and Management

- The institution has constituted various cells under the coordinator ship of a senior and qualified faculty those are responsible to relieve the pressure of academic responsibilities of the Deans.
- IQAC is working under the full time Director with its roles and responsibilities as defined by UGC.
- The meetings of all the bodies and authorities like Board of Studies, IQAC, Academic Council, Planning and Monitoring Committee, Finance Committee and Board of Management etc. are conducted regularly in accordance with the governing rules.

Criteria 7: Institutional Values and Best Practices



Contd.

- The institution is enriched in adopting many best practices but there is more scope to adopt other practices in the hospital area for internal transport facility to the patients like motorized trolley can be provided for the patients those are severely injured.
- All the committee like anti ragging committee, women empowerment cell etc as defined by the UGC mandate are in function.
- The University has a Cosmo politan ambience where the student diversity among the male and female with different parts of the country are admitted.
- UNESCO Bioethics chair has been created in the University.

Recommendations:

The overall assessment with observations and suggestions made by the committee are submitted to Hon'ble Vice Chancellor, Registrar and Director IQAC for further necessary action and its appropriate placement in different bodies and authorities for making action plan to be implemented in academic session 2020-21.



Dr. D. K. Agarwal,
Coordinator

22/03/2021

KRISHNA INSTITUTE OF MEDICAL SCIENCES "DEEMED TO BE UNIVERSITY", KARAD

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